

**Board Meeting Minutes  
NYOS Charter School, Inc.  
April 7, 2022**

**Call to Order**

1. Upon determining the presence of a quorum, Dr. David Molina called the meeting to order at 6:00 p.m.

Name	Office	Present	Absent	Arrived Late	Departed Early
David Molina, Ph.D.	Community Member & Chair	X	6:40-7:15		
Kari Honea, Esq.	Secondary Parent Member & Vice Chair	X			
Kim Cavett	Elementary Teacher Member & Secretary	X			
Joann Jordan	Community Member		X		
Nina Loehr	Elementary Parent Member	X			
Sarah R. Gonzalez	Elementary Parent Member	X			
Matthew Wester	Elementary Teacher Member	X			
Ricardo Levario	Secondary Teacher Member	X			
Kimberly Smith	Secondary Teacher Member	X			
Vibha Montiero	Secondary Parent Member	X			
Elif Painaik '23	Student Member	X			
Kathleen Zimmermann	Executive Director	X			
Julie Atchley	Director of Academics	X			
Terry Berkenhoff	Elementary Principal	X			

**General Session**

2. Approval of Agenda: The Board discussed the agenda for the meeting. [Strike 5b, 6bi,]

Kari made the motion to accept the agenda as amended.

Vibha seconded.

The motion passed unanimously.

3. Consent Agenda: The Board discussed and approved the consent agenda items:

- a. Minutes for the March 10, 2022 meeting
- b. Student policy review 400.120 - 400.140
- c. Committee Reports
- d. Resolution to approve contracts

Vibha made the motion to accept the consent agenda.  
Sarah seconded.  
The motion passed unanimously.

4. Public Comment:

Chris Mink (Faculty/Staff) shared on the behalf of several secondary campus faculty members by reading a prepared letter. He commented on poor staff morale, safety concerns, lack of resources (especially in the middle school) and a need to invest in the high school campus. He also shared that there needs to be a secondary receptionist as it is a safety and operations issue. He also shared concerns about NYOS not having a director of operations or a director of finance. There has been a high turnover of staff this school year that is very concerning. The firing of secondary principal Will Jamaraillo is also very concerning especially to staff. Finally, he asserted that NYOS needs to be unified across campuses, both elementary and secondary.

5. New Business:

- a. Resolution Update: The Board discussed and voted on contracts over \$50,000.

Vibha made the motion to approve the contracts as presented.  
Nina seconded  
The motion passed unanimously.

- ~~b. Instructional Material Allotment: The Board discussed and voted on instructional material allotment.~~

- c. Policy Update: The Board discussed and voted on financial policy 100.200.

Vibha made the motion to accept section 4 of the policy as modified.  
Sarah seconded.  
The motion passed unanimously.

Matt made the motion to table the discussion until later in the meeting while the resolution is written.

Vibha seconded.  
The motion passed unanimously.

Vibha made the motion to adopt the resolution to temporarily allow the ED to make purchases and award contracts up to \$100,000.

Nina seconded.  
The motion passed unanimously.

- d. Public Health Status: The Board discussed the current public health status. Kathleen shared the current community level is low and that masks are optional inside. We currently have one COVID case on campus. Testing is also currently available for students and staff in building A.

- e. ED Update: Kathleen shared about the organizational change of Will Jamaraillo leaving and Lauren Benoit serving as our interim secondary principal. Lauren has been working with the current senior staff on plans for the rest of the school year, summer and next year. There will be an assistant principal of instruction added to senior leadership next school year. NYOS completed their food service review. The school lottery was run in March. There are currently 31 open positions at NYOS. Tinesha Durr has been promoted to assistant director of IT.
6. Committee Business
- a. Kari presented on behalf of the Academic Oversight Committee.
    - i. Kari presented on the dashboard highlights of grade 8 in science and social studies.
    - ii. Julie shared on interim results of math and reading in the elementary. These scores are predictors of how students will do on the STAAR at the end of the year. Matt shared how the elementary campus used the scores to identify students who need both in-class and pull-out intervention support.
  - b. Nina presented on behalf of the Financial Oversight Committee.
    - i. ~~The FOC reviewed Form 990.~~
    - ii. Nina presented the FOC dashboards on enrollment, attendance and cash on hand for March 2022.
  - c. David presented on behalf of the Compensation Committee.
    - i. Matthew May presented on NYOS pursuing the application for the teacher incentive allotment (TIA). Teachers can be awarded this through national board certification or through a local selection process. He shared the application process that will happen over the next few years.  
  
Sarah made the motion to approve the TIA application process.  
Vibha seconded.  
The motion passed unanimously.
  - d. Sarah presented on behalf of the ED Review Committee in Executive Session.

Executive Session<sup>1</sup> In accordance with the Texas Open Meetings Act § 551.074 Tex. Govt. Code, the Board entered Executive Session at 7:30 p.m. regarding personnel matters.

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<sup>1</sup> In accordance with the Texas Open Meetings Act Subchapters D and E of Ch. 551, Tex. Govt. Code, the board may enter a closed meeting to deliberate any subject listed on the agenda and authorized by Subchapter D. Any final action, decision, or vote on a subject deliberated in a closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

The Board returned from Executive Session at 8:18 p.m.

i. The Board voted on the ED Review.

Kari made the motion to adopt the ED review as written.

Vibha seconded.

The motion passed unanimously.

e. Committee Announcements: Matt shared that there was a board candidate session before today's meeting. In May, there will be an election to fill one elementary teacher position, one secondary elementary position, one elementary parent position and one secondary teacher position. There are also three community member positions open.

#### 7. Closing

a. The Board discussed items for the agenda for the May 12, 2022 meeting including instructional material allotment, 990 form, vote for new members, budget amendment, parent (and possibly staff) survey results, fundraising report and health update.

#### b. Adjournment

Sarah made the motion to adjourn the meeting.

Matt seconded.

The motion passed unanimously.

The meeting was adjourned at 8:27 p.m.

#### **Certification:**

These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on April 7, 2022.

*Kim Cavett*

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Kim Cavett  
Secretary